**CITY COUNCIL MEETING**

**IN PERSON AND VIA ZOOM**

**TUESDAY, NOVEMBER 16, 2021 – 7:00 PM**

**CITY HALL – SECOND FLOOR**

1. **CALL MEETING TO ORDER**

President Scherer called the meeting to order at 7:00 pm.

1. **ROLL CALL**

Present: Cm. Becker, Cm. Hartwick, Cm. Housley and President Scherer. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Police Chief, Fire Chief, Wastewater Supervisor, Water Supervisor, Public Works Superintendent, Park & Rec Director and Library Director.

Excused absence: Cm. Johnson.

1. **PUBLIC HEARINGS - NONE**
2. **PUBLIC COMMENT - NONE**
3. **CONSENT AGENDA:**
4. *Review and possible action relating to the minutes of the November 2, 2021 regular City Council meeting (Ebbert)*
5. *City Sewer, Water, and Stormwater Utility Financial Statements as of October 31, 2021 (Ebbert)*
6. *Review and possible action relating to building, plumbing, and electrical permit report for October, 2021 (Juarez)*
7. *Review and possible action relating to the City Clerk-issued License and Permit Report for October 2021 (Ebbert)*
8. *Review and possible action relating to a Special Event: Fort Atkinson Holiday Tree Lighting. (Ebbert)*
9. *Review and possible action relating to a Special Event: Santa visit with Hayride. (Ebbert)*

Cm. Hartwick moved, seconded by Cm. Housley to approve the Consent Agenda as listed, items 5.a. through 5.f. Motion carried.

1. **PETITIONS, REQUESTS, AND COMMUNICATIONS - NONE**
2. **RESOLUTIONS AND ORDINANCES:**
3. *Review and possible action relating to a Resolution Adopting the 2022 Annual Budget and Setting the Property Tax Levy for the City of Fort Atkinson, Jefferson County, Wisconsin (LeMire)*

Cm. Housley moved, seconded by Cm. Hartwick to adopt the resolution adopting the 2022 Annual Budget and Setting the Property Tax Levy for the City of Fort Atkinson, Jefferson County, Wisconsin. Motion carried.

1. *Review and possible action relating to a Resolution Confirming the Total Levy for Taxing Jurisdictions in the City of Fort Atkinson and Determining the Mill Rate (LeMire)*

Cm. Housley moved, seconded by Cm. Hartwick to adopt the resolution confirming the Total Levy for Taxing Jurisdictions in the City of Fort Atkinson and Determining the Mill Rate. Motion carried.

1. **REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:**
2. *City Manager’s Report (LeMire)*
3. **UNFINISHED BUSINESS - NONE**
4. **NEW BUSINESS:**
5. *Review and possible action relating to the 2022 Small Animal Collection Contract with the Humane Society of Jefferson County (Ebbert)*

Clerk Ebbert presented the annual contract for small animal collection. The contract represents a 2.5% or $.06 increase. The Society offers a 1.5% discount if the annual fee is paid in one installment.

Cm. Hartwick moved, seconded by Cm. Housley to approve the 2022 Small Animal Collection Contract with the Humane Society of Jefferson County in the amount of $34,133.74. Motion carried.

1. *Review and possible action relating to the purchase of two squad cars and additional equipment for City of Fort Atkinson Police Department from the Capital Improvements Projects Budget. (Bump)*

Chief Bump presented the quotes for the squads as 2022 budgeted purchases. Ordering the squads as early as possible is crucial to allow for timely delivery.

Cm. Housley moved, seconded by Cm. Hartwick to approve the purchase of two squad cars and additional equipment from Ewald Commercial Vehicle Services for no more than $88,000. Motion carried.

1. *Review and possible action relating to the authorization of ARPA Funds for training Advanced Emergency Medical Technicians in the City of Fort Atkinson Fire Department. (Rausch)*

Chief Rausch discussed the necessity to timely train EMTs based on training availability and length of training. Chief has active members committed to registering for the training. Training will begin in January with completion by August.

Cm. Hartwick moved, seconded by Cm. Housley to authorize the use of ARPA Funds for the training of Advanced Emergency Medical Technicians in the City of Fort Atkinson Fire Department at a cost of $49,980. Motion carried.

1. **MISCELLANEOUS - NONE**
2. **CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:**
3. *Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert)*

Cm. Hartwick moved, seconded by Cm. Housley to approve the list of verified claims and authorize payment. Motion carried.

1. **ADJOURNMENT**

Cm. Becker moved, seconded by Cm. Hartwick to adjourn. Meeting adjourned at 7:40 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer